Name of Business

BUSINESS RECEIPTS

Period

Folio No.

Date	Ref	Description	Cheque	Cash	Credit Card	EFTPOS	Other	Total	Sales/Income/Other Supplies				GST Payable	Returns Rebates and Allowances	Input Tax Credit Adjustments	Sundries		A/C Code
									Taxable	GST Free	Input-Taxed	Other				Amount	Description	
		Brought forward																
		TOTALS																
		Carried forward																

SAMPLE