JOB COSTING CARD

No._____

NAME_____ DATE_____

ADDRESS_____

INSTRUCTIONS

DATE CHARGED	DAY BOOK FOLIO	AMOUNT CHARGED

REMARKS_____

LABOUR COST		
OVERHEAD EXPENSE .....%		
TOTAL		
MATERIAL		
TOTAL COST		
SELLING EXP/PROFIT .....%		
TOTAL		
GST		
AMOUNT TO CHARGE Including GST		

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MATERIALS COST

QUANTITY USED	RETURNS	QUANTITY USED	ITEM	RATE	AMOUNT	
				TOTAL Including GST		

LABOUR COST

DATE	NAME	HOURS	RATE	AMOUNT	
				TOTAL Including GST	

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